



**SHIP ORDERS TO:**

**Atlanta Industrial Services Group  
2204 Hanfred Lane – Suite 101  
Tucker, GA 30084**

**www.atlantaindustrialservices.com**

**Phone: 770.621.3700**

**Email: [info@atlantaindustrialservices.com](mailto:info@atlantaindustrialservices.com)**

## Packing Slip

Date: \_\_\_\_\_

Purchase Order: \_\_\_\_\_

Company: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**IMPORTANT NOTE: CREDIT CARD PAYMENT MAY BE REQUIRED FOR NEW CLIENTS.**

## Unit Details

Quantity Enclosed: \_\_\_\_\_

Repair Urgency: \_\_\_\_\_

Model/Part #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Description: \_\_\_\_\_

Failure Symptoms: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Special Return Shipping Instructions (all items will be shipped UPS Ground, Insured for twice the repair price unless specified otherwise by the client).

**Note: Please enclose any prints, manuals and documentation along with a detailed description of the specific problem with the unit. The more information you can provide us, the quicker and least expensive repair we can offer.**